



# SEND INFORMATION REPORT 2024/25

**THE GAINSBOROUGH ACADEMY**

Sweyn Lane, Gainsborough, DN21 1PB ☎ 01427 612411

✉ [admin@thegainsboroughacademy.org.uk](mailto:admin@thegainsboroughacademy.org.uk)

🌐 [thegainsboroughacademy.org.uk](http://thegainsboroughacademy.org.uk) **HEADTEACHER:** Mrs R Skelton



WICKERSLEY  
PARTNERSHIP  
TRUST

# GAINSBOROUGH ACADEMY POLICIES SEND SCHOOL INFORMATION REPORT JANUARY 2025



## The Gainsborough Academy Provision Map Overview

	Cohort Size (Total no of pupils in year group)				
	Year 7	Year 8	Year 9	Year 10	Year 11
No of Students on SEND register	36	44	51	40	37
No of students with additional needs	0	0	0	0	0
% of cohort SEND	24%	28%	36%	27%	31%
% of cohort Additional Needs	0%	0%	0%	0%	0%

Year 7	Year 8	Year 9	Year 10	Year 11	ON ROLL
151	160	142	150	120	723

Year group break down	Total	K	E	EHCPs in process	ASC diagnoses
Year 7	151	31	5		
Year 8	160	36	8	2	
Year 9	142	45	6	1	
Year 10	150	35	5		
Year 11	120	34	3	1	
Year 12	0	0	0		
Year 13	0	0	0		
	723	181	27	4	0

Primary areas of need	Total	Boys	Girls	Year 7	Year 8	Year 9	Year 10	Year 11
Social Communication and Interaction (SLCN)	33	29	4	5	9	7	9	3
Cognition and Learning (CL)	116	64	52	15	19	29	27	26
Social Emotional Mental Health (SEMH)	44	26	18	6	11	11	7	9
Physical (Phys)	3	3	0	0	1	0	2	0

EHCP breakdown	
SPLD	7
MILD	4
ASC	5
SEMH	5
SLCN	6
HI	0
VJ	0

Primary areas of need	Total	Boys	Girls	Year 7	Year 8	Year 9	Year 10	Year 11
Social Communication and Interaction WAVE 1	0	0	0	0	0	0	0	0
Social Communication and Interaction WAVE 2	0	0	0	0	0	0	0	0
Social Communication and Interaction WAVE 3	0	0	0	0	0	0	0	0
Cognition and Learning WAVE 1	0	0	0	0	0	0	0	0
Cognition and Learning WAVE 2	0	0	0	0	0	0	0	0
Cognition and Learning WAVE 3	0	0	0	0	0	0	0	0
Social Emotional Mental Health WAVE 1	0	0	0	0	0	0	0	0
Social Emotional Mental Health WAVE 2	0	0	0	0	0	0	0	0
Social Emotional Mental Health WAVE 3	0	0	0	0	0	0	0	0
Physical WAVE 2	0	0	0	0	0	0	0	0
Physical WAVE 3	0	0	0	0	0	0	0	0

Referrals	Total	Boys	Girls	Year 7	Year 8	Year 9	Year 10	Year 11
With me in mind referral	0	0	0	0	0	0	0	0
SIT referral	0	0	0	0	0	0	0	0
CAMHS referral	0	0	0	0	0	0	0	0
EP referral	0	0	0	0	0	0	0	0
Read referral	0	0	0	0	0	0	0	0
Arlston Hillcrest referral	0	0	0	0	0	0	0	0
AP/SEMH/Aspire referral	0	0	0	0	0	0	0	0
Magna Lane referral	0	0	0	0	0	0	0	0

The Gainsborough Academy is a mainstream 11-16 school which is part of the Wickersley Partnership Trust.

Head teacher: Rachael Skelton [rskelton@gainsboroughacademy.com](mailto:rskelton@gainsboroughacademy.com)

SENDCO: Josie Gibbons [jgibbons@gainsboroughacademy.com](mailto:jgibbons@gainsboroughacademy.com)

Deputy SENDCO: Bev Tate-Brier [btate-brier@gainsboroughacademy.com](mailto:btate-brier@gainsboroughacademy.com)

SEND Admin: Caroline Blackwell [cblackwell@gainsboroughacademy.com](mailto:cblackwell@gainsboroughacademy.com)

01427 612411 EXT:3 (please contact for general enquiries)

SEND office: [SEND.office@gainsboroughacademy.com](mailto:SEND.office@gainsboroughacademy.com)

## **The Gainsborough Academy is dedicated to four core elements:**

Intention 1: The removal of barriers Four common barriers, if left unchallenged, will limit the progress, engagement and development of students who access our curriculum. They are, literacy, numeracy, oracy and vocabulary

Intention 2: Developing skills for learning We strive, at all times, for personal excellence by developing the 5 key skills for success: Recall, interpretation, creativity, analysis, evaluation and divergent thinking. Intention

3: Fostering personal attributes Our curriculum promotes the skills and attributes our children need in order to develop the independence, responsibility, accountability and resilience they need to have a happy and successful life. We refer to this crucial aspect of our curriculum intent as The Ways and it is embedded in everything we do. Intention

4: Enriching student experiences and broadening horizons We aim to ensure there are many opportunities to enrich their cultural capital in order for them to become well-rounded human beings ready for the next stage

## **How does the school know if students need extra help with learning?**

Most children and young people at The Gainsborough Academy will have their needs met through good classroom practice, this is known as quality first teaching (QFT). Over the last two years staff have been trained frequently on QFT practices. However, where concerns are raised The Gainsborough Academy has a rigorous plan, do, review cycle. Early identification is key and we aim to identify children who have any difficulties as soon as possible so that appropriate support can be given.

The SEN Code of Practice states: “Class and subject teachers, supported by the senior leadership team, should make regular assessments of progress for all pupils. These should seek to identify pupils making less than expected progress given their age and individual circumstances. This can be characterised by progress which:

- *is significantly slower than that of their peers starting from the same baseline;*
- *fails to match or better the child’s previous rate of progress;*
- *fails to close the attainment gap between the child and their peers;*
- *widens the attainment gap.” (6.17)*

Where staff have concerns that a pupil may have an unknown SEND need, staff can fill out the SEND - Cause for Concern form which is monitored regularly by the SEND department.

*“It can include progress in areas other than attainment – for instance where a pupil needs to make additional progress with wider development or social needs in order to make a successful transition to adult life.” (6.18)*

The aim for all is to increase levels of independence, confidence, understanding and resilience. In addition we have close links with feeder primary schools to ensure information on Y5/Y6 students with SEND is shared. Parents/carers and students are fully involved in the identification and assessment of SEND, and we strive for co-operation between all agencies concerned. We meet the needs of all students with SEN by offering appropriate and flexible forms of educational provision, by the most efficient use of all available resources. We maintain up to date knowledge of current SEN good practice and methodology in order to offer support and training in these areas to all staff in the school.

There are four types of Special Educational Needs and Disabilities (SEND), decided by the Department for Education:

1. Communication and interaction
2. Cognition and learning
3. Social, emotional and mental health
4. Sensory or physical

If a student has SEND, then their needs will fit into one or more of these categories. A school's provision for SEND is defined as support which is additional to or different from that which is available to all students.

At The Gainsborough Academy, we recognise that students make progress at different rates and not always in a steady linear pattern. Therefore, students are identified as having SEND in a variety of ways, including the following:

- Liaison with primary school/previous school
- The student performing significantly below expected levels
- Concerns raised by parent/carer
- Concerns raised by teacher
- Liaison with external agencies
- Consultations between class teachers and members of the leadership team where progress data is discussed
- Health diagnosis through a paediatrician
- Diagnosis of a neurodevelopmental disorder through Community Paediatrics

If a student is identified as having SEND then their name will be added to the SEN register, but we recognise that students' needs may change over time and provision must reflect this.

The aim of any additional provision is for the student to achieve age related expectations, so once they reach this threshold they may be removed from the school SEN register. If they fall behind again at any point, then they may be added to the register again

### **What should I do if I think my child has special educational needs?**

Contact either your child's form tutor to discuss concerns, your child's non-teaching head of year or the SENDCO (Josie Gibbons) or the SEND Department directly to discuss any concerns you may have.

SENDCO: Josie Gibbons [jgibbons@gainsboroughacademy.com](mailto:jgibbons@gainsboroughacademy.com)

Deputy SENDCO: Bev Tate-Brier [btate-brier@gainsboroughacademy.com](mailto:btate-brier@gainsboroughacademy.com)

SEND Admin: Caroline Blackwell [cblackwell@gainsboroughacademy.com](mailto:cblackwell@gainsboroughacademy.com)

01427 612411 EXT:3 (please contact for general enquiries)

SEND office: [SEND.office@gainsboroughacademy.com](mailto:SEND.office@gainsboroughacademy.com)

[SEND.office@gainsboroughacademy.com](mailto:SEND.office@gainsboroughacademy.com)

### **Quality First Teaching: What are the school's approaches to adaptive teaching and how will that help my child?**

Quality First Teaching (QFT) is at the heart of The Gainsborough Academy. We are committed to ensuring that all students have the best educational experience possible. We want all the students to grow into confident, caring and well-educated adults. We aim to send all young people into an ever-changing world able and qualified to play their full part in it.

The foundations for this lie in the classroom. Quality first teaching is adapted and responsive teaching that will meet the individual needs of the majority of children in the classroom. It includes good planning of well-sequenced and manageable lessons and class work, coupled with effective pedagogical choices, and robust assessment for learning which was used to inform the next steps in the teaching sequence for children. Quality First Teaching aims to engage and support the learning of all children and places a strong focus on pupil participation in learning.

- Pedagogical content knowledge – how well teachers know the subjects they teach and how well they understand how pupils learn
- Quality of instruction – practices such as effective questioning and use of assessment, reviewing previous learning, and providing model responses

- Classroom climate – the quality of interactions between teachers and pupils, and teacher expectations

All teachers have a quality first teaching toolkit of strategies, adjustments and approaches to help remove barriers that, if left unchallenged, will limit the progress, engagement and development of students who access our curriculum. The toolkit also supports our students as they strive, at all times, for personal excellence by developing the 5 key skills for success: recall, interpretation, creativity, analysis, evaluation and divergent thinking.

3 strategies within the 'instruction' element of Quality First Teaching are:

- Modelling, in which a teacher thinks aloud to help pupils to understand underlying structures, processes and conventions
- Explaining, which helps pupils to understand abstract concepts and events that are outside their own experiences
- Questioning, which can help promote higher-order thinking skills and structure the development of pupil knowledge and understanding.

### **What SEND training have the staff had or are currently having?**

All teaching staff receive regular training on meeting the needs of SEND students from school based specialist staff, supported by the Director of SEND for the Wickersley Partnership Trust. New teachers to school receive training to ensure they are meeting the needs of all students. When necessary, meetings with individual teachers are held to give information on meeting the needs of specific students and individuals.

Over the last year teachers have had additional training on Autism, Access arrangements, De-escalation, and reading difficulties. We also ensure that all staff have access to a wide variety of resources to support them with their planning and teaching of SEND students.

### **How is the decision made about what type and how much support my child will receive?**

As part of a national effort to improve inclusivity in all educational settings, the 'Three Waves of Intervention' model was introduced. This three-tiered model provides a framework for teachers to follow in order to make their teaching more accessible and inclusive whilst reducing underachievement. Gainsborough's graduated response details how additional support for children with special educational needs is expected to be delivered through three successive levels or 'waves'. These can be viewed at Appendix A

### **Wave 1: Universal This first step is simply Quality First Teaching.**

Wave 1 encourages teachers to thoroughly plan each lesson so that there are clear learning objectives alongside worksheets, exercises and other pedagogical choices to help them meet the learning outcomes.

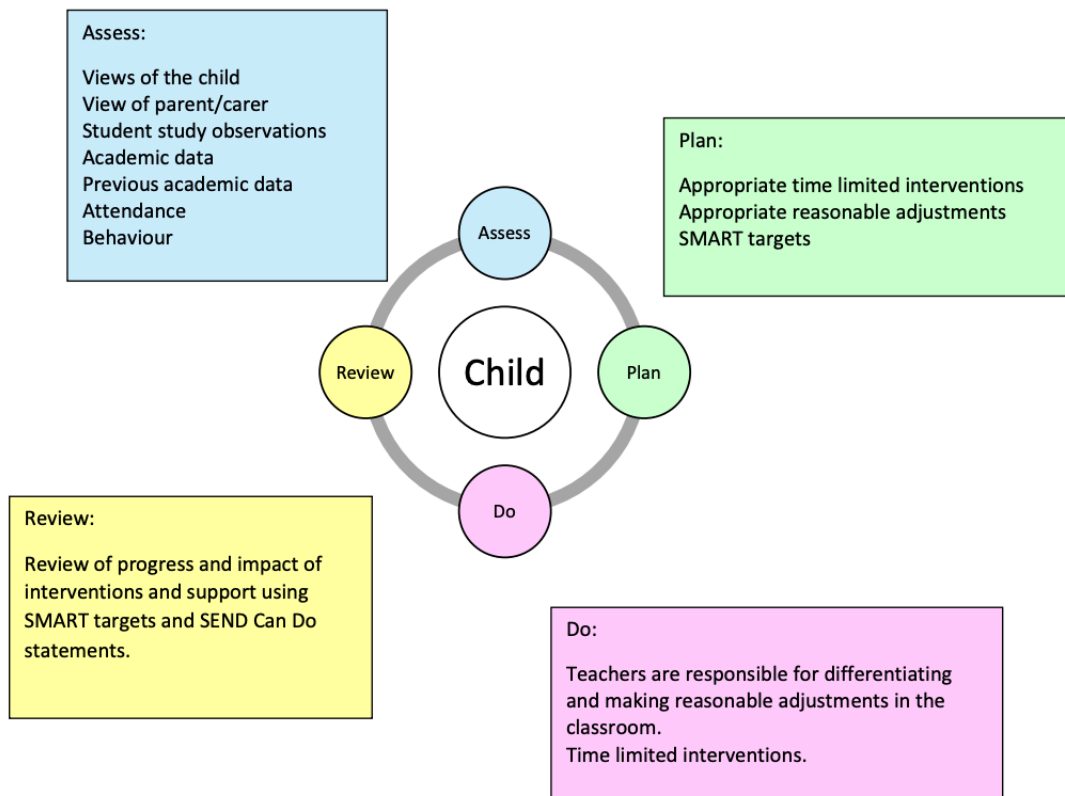
### **Wave 2: Targeted - Additional Interventions**

Wave 2 interventions are designed to support pupils who are nearly working at age related expectations but need some additional focused teaching to get there. Wave 2 interventions tend to be small group, time limited interventions. They are designed for pupils with the potential to 'catch up' and reach age related expectations by the end of the programme delivery. Class teachers need a full understanding of the intervention and how to integrate learning into the classroom. It should not be considered a stepping stone to Wave 3.

### **Wave 3: Personalised and bespoke interventions**

Wave 3 interventions are highly individualised and based on detailed assessments. It is additional support for those with SEND who may have longer term needs and require individualised intervention. Wave 3 also covers students requiring a high level or exceptional support and highly personalised provision through an EHC Plan.

A cyclical approach of plan, do, review is applied by the SENCO and team to monitor student progress and implement further support through wave 2 and wave 3 interventions when appropriate. The SENCO consults with subject teachers, Heads of Faculty and Heads of Year, as well as with support staff, to discuss the student's needs and what support would be appropriate. There are always on-going discussions with parents/carers for any student who requires additional support for their learning.



The SENCO uses a provision map to set out the support your child is receiving and evaluate the success of any interventions.

### **How do we know if it has had an impact?**

The school regularly reviews the progress of students' academic and social/emotional development. Evidence of an impact includes:

- We see evidence that the student is making progress academically against national/age expected levels and that the gap is narrowing – they are catching up to their peers or expected age levels
- Progress against Can Do statements. This is seen through their progress report.
- Evidence that students are making progress socially and emotionally
- The student is achieving or exceeding their expected levels of progress
- Verbal feedback from the teacher, parent and student
- Formal or informal observations of the student at school
- Students may move off the SEND register when they have 'caught up' or made sufficient progress.

**How will I know how my child is doing and how will you help me to support my child's learning? What opportunities will there be for me to discuss my child's progress?**



Communication with home is very important to the school and we try to promote good communication between all members of staff and parents/carers. Parents/carers can contact staff members directly by email or phone to discuss the progress of their students. Planned arrangements for communicating between school and home include:

Each year group has at least one parents' evening each year, when all subject teachers are available to meet with parents/carers and discuss progress and learning. The SEND or pastoral department are available during these evenings.

Each year group has a report programme, which includes at least three progress checks for key stage three (current levels of attainment) and four progress checks for key stage four (predicted GCSE attainment). Each student receives one full report including a tutor report and head teacher report (alongside current levels of attainment). These are sent home to parents/carers and provide a basis for discussion about progress in different subject areas. We have also introduced school planners this academic year which will record the academic progress of the student. These are continuously updated by the students and their form teachers.

If your child has an Education, Health and Care Plan (EHCP) then there are legal requirements for at least one formal meeting each year (the Annual Review) organised by the SENDCO and attended by parents/carers, teachers and outside agencies involved in the student's education where appropriate. Students receiving SEND support and parents/carers will be involved in a review of their progress and SEND provision three times a year.

### **How does the school know how well my child is doing?**

At Key Stage three, data captures occur three times a year. At Key stage four data captures occur four times a year. Effort grades and current attainment grades are reported to parents/carers. The SENCO analyses the progress of students and implements any necessary interventions.

The impacts of intervention programmes are reviewed on a regular basis against Can Do statements and in cases where students are not making the expected progress the intervention is appraised and adapted. The SEND Department maintains regular contact with teachers to monitor the progress of SEND students. The SENCO and SEND Admin work closely with the Head of Year and other departments in school who monitor Cause for Concerns (CFCs) and Cause for Praises (CFP) and address any concerns that arise.

### **What specialist services and expertise are available at or accessed by the school?**

We have excellent links with all support services provided within our Local Authority and their support is called upon when needed. All services involved with the school are regarded as being part of a working partnership whose aim is to provide high quality, holistic support which focuses on the needs of the child. The following services/agencies are available to school:

● Sensory Education and Support Team (SEST) - [sest@lincolnshire.gov.uk](mailto:sest@lincolnshire.gov.uk) - 01522 553332

- Education Welfare Services
- WTT (Working together team)
- Social Services
- Health Services
- Child and Adolescent Mental Health Services (CAMHS)
- Community Paediatrics
- Lincolnshire SALT service
- Vocational Training Providers
- Others as deemed appropriate

### **How are the school's resources allocated and matched to children's needs?**

The SEND Department receives an annual departmental allowance to cover the costs of materials, books and apparatus. It is the responsibility of the faculties within school to delegate sufficient resources to special needs within their own subject areas. Funding by the local authority for SEN is based on a formula which takes into account the number of students on roll and the prior attainment of pupils at the school. This funding is used to support all pupils with SEN whether or not they have an EHC Plan. The needs of individual students are assessed within the school's monitoring systems and resources are deployed according to need. Needs may be met by in class support or by intervention programmes delivered individually or to small groups on a withdrawal basis. A very small number of pupils who are identified as having significant needs are allocated special funding by the Local Authority (Exceptional Needs Funding). The school is responsible for ensuring that this funding is used to the benefit of the individual concerned. The funding of all interventions is tracked through the student Provision Map.

### **How will my child be included in activities outside the classroom including school trips?**

All students are entitled to be included in all parts of the school curriculum and we aim for all students to be included on school trips through making reasonable adjustments. We will provide the necessary support to ensure that this is successful. A risk assessment is carried out prior to any offsite activity to ensure everyone's health and safety will not be compromised. In the unlikely event that it is considered unsafe for a student to take part in an activity, then alternative activities which will cover the same curriculum areas will be provided in school.

### **How accessible is the school environment?**

The school has access to disabled toilets and changing facilities including a changing bed and staff are trained in moving and handling procedures. Lifts are available and lessons are timetabled on the ground floor where appropriate.

### **What support will there be for my child's overall well-being? What is the pastoral, medical and social support available in the school?**

The Heads of Year team is responsible for drawing up Pastoral Support Plans (PSPs) for students at risk of exclusion from school due to attendance, behavioural and emotional problems. On a day to day basis pastoral staff support students and deal with issues relating to behaviour or emotional difficulties, address issues of bullying and misbehaviour both in and out of school, handle safeguarding issues and work with outside agencies to ensure students can access education. They work closely with BOSS (Behaviour Outreach Support Services) to ensure that they are doing all they can to support students.

The Safeguarding Officer and Deputy Safeguarding Officer deal with issues linked to students' welfare and safety. They ensure that the school's Child Protection policy is followed and are the point of contact for any member of staff who has a concern about a child's safety or welfare. Counselling and Therapeutic services. Students can access the school counsellor via referral from pastoral staff or SENCO.

Medical support. The school has a Lead First Aid officer who is available on site. Student Care plans are shared with appropriate staff and the school participates in any review of these plans. Students who have long term illnesses that impact on their education are supported by teaching assistants, and the Key Stage HUBs on an individualised basis, therefore parents are encouraged to contact the school to discuss any concerns they have.

Physical Support Staff are trained in moving and handling procedures and provide support in practical and physical lessons. Lifts to access upper floors are available for use whilst supervised.

### **How does the school manage the administration of medicines?**

The school First Aid Officer is responsible for the safe management of all medication that is received by the school. The First Aid Officer will record all medication that is to be stored in the school First Aid Officer's room and ensure that it is stored appropriately. The First Aid Officer will keep a record of all administered medication and will assign each student a school medication form which will be completed and signed every time the student has their medication.

### **How will the school prepare and support my child when joining the school and transferring to a new school?**

Miss Tate-Brier, the deputy SENDCo and transitions lead works liaises with the Non Teaching Assistant Head of Years (SPMs) to work collaboratively with our primary feeder schools on enhanced transition packages. We collate comprehensive objective and subjective information on all vulnerable students and those with SEN and this informs our provision for their education at Gainsborough. Miss Tate-Brier regularly visits the feeder primary schools throughout the year, to ensure that she has all the information needed to have a smooth transition. She contacts all of the primary schools to arrange a visit at the primary schools convenience.

Parents of Year 6 students are invited to a transition parents evening and are given the opportunity to discuss any concerns and meet with members of the support team. Identified

pupils are also offered extra transition support in the form of visits to the school and transition activities. We hold Y9/10 Transition Planning Reviews for identified students. All Y11 pupils receive information and guidance about Post16 options and support to access these options where necessary. Students that require additional advice are supported to identify early their career aspirations and support them to achieve these.

### **How are the school governors involved and what are their responsibilities?**

The Governing body reviews the progress of SEND students as part of the whole school data review that takes place on an annual basis. This allows the Governing body to assess the success and impact of the school on SEND students. Furthermore, the Governor's Policy and Safeguarding committee meet once a term to review the school's policies and ensure they are fit for purpose.

### **What is the role of the local authority? The SEND Local Offer**

A local offer gives children and young people with special educational needs and disabilities (SEND) and their family information to help them find the right help and support in their area. It has two main purposes:

- To provide clear, comprehensive and accessible information about the support and opportunities that are available.
- To make provision more responsive to local needs.

The Local Offer brings together information about education, health and care services, voluntary agencies, leisure activities and support groups in one place. It includes:

- Education – support in early years, schools and college, including transport
- Health – specialist clinics, support and advice for children and young people with medical needs.
- Social care – support for personal care and practical assistance, short breaks and personal budgets.
- Transitions – moving between phases of education and preparing for adulthood.
- Education, Health and Care Plans (EHCPs) – the statutory explained, including applying for a plan, transfers and reviews.
- Information, advice and support – where to get impartial and confidential information, advice and support.

It also allows children and young people with SEND, their families and service providers to get involved in reviewing and developing services and support in order to make the offer more responsive to local needs and aspirations.

Lincolnshire's local offer can be found here: <https://www.lincolnshire.gov.uk/send-local-offer>

### **What steps are taken to prevent any pupils being treated less favourably than other pupils?**

*We aim to:*

- promote good inclusive practice and we ensure that all of our pupils are treated fairly and equally.
- make reasonable adjustments to ensure that disabled persons are not at a disadvantage. ensure that there are plans in place to enable full access to the site and to the curriculum for all pupils

*We will continue to work to:*

- eliminate discrimination that is unlawful under the Disability Discrimination Act.
- eliminate harassment of those with a disability
- promote a positive attitude towards disabled persons
- encourage participation by disabled individuals
- take steps to take account of disabilities even if this involves on occasions treating disabled persons more favourably

*How our school promotes inclusion:*

- We work in partnership with families and outside agencies to maximise our pupils' educational opportunities.
- Effective links and practice with Healthcare professionals for support for pupils with identified medical needs.
- A team of support staff to support access to the curriculum for pupils with identified special needs.
- We ensure that classroom and extra-curricular activities encourage the participation of all pupils, including those categorised as having Special Educational Needs. Staff organise human and physical resources within the school to increase access to learning and participation by all pupils.

Our aim is for all learners to access a broad and balanced curriculum in a safe learning environment and there will be clarity of provision for them.

Our school aims to treat all its students fairly and with respect. This involves providing access and opportunities for all students without discrimination of any kind.

Schools are required under the Equality Act 2010 to have an accessibility plan. The purpose of the plan is to:

- Increase the extent to which disabled students can participate in the curriculum
- Improve the physical environment of the school to enable disabled students to take better advantage of education, benefits, facilities and services provided
- Improve the availability of accessible information to disabled students

**What should parents of students with an SEND do if they wish to make a complaint?**

Talk to the school's Special Educational Needs Co-ordinator (SENCO) Josie Gibbons.

Follow the school's complaints procedure which is found on the school website.

Who can I contact for further information? Headteacher Rachael Skelton  
[rskelton@gainsboroughacademy.com](mailto:rskelton@gainsboroughacademy.com)

Who should I contact if I am considering whether my child should join the school? All admissions to school are handled by the Local Authorities Admissions team.

<https://www.lincolnshire.gov.uk/school-admissions>

Linked policy documents can be found on the policies page of our school website.

<https://thegainsboroughacademy.org.uk/policies/>