



1<sup>st</sup> September 2026

THE GAINSBOROUGH ACADEMY

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Dear Students, Parents, and Carers,

HEADTEACHER: Mrs R Skelton

It is with great pleasure that I welcome you back to The Gainsborough Academy for the start of the new academic year. We are very much looking forward to seeing our students and working in partnership with your families.

Please take the time to read through the following important reminders to ensure a smooth and successful start to the year.

School begins for all students tomorrow, **Wednesday, 2nd September**. It is essential that students attend every day and arrive on time. All students must be on the main school site and ready to enter their form rooms by **8:30 am**.

For families wanting to make use of it, a free Breakfast Club is available to all students from when the gate opens starting at 8:10 am.

- **Year 7 Students:** Please line up at the basketball courts upon arrival. You will be met by your form tutors and given your timetables there.
- **Year 8 to Year 11 Students:** You have received your timetables via your student email. Please go directly to your tutor rooms upon arrival. Paper copies of your timetables will also be handed out to you.

All students must arrive in full school uniform. Please be aware that **students will not be provided with a uniform pass**. If a student is not dressed correctly, they will be placed in isolation until the issue is resolved (for example, a parent bringing the correct uniform to school).

#### The required uniform consists of:

- Black tailored trousers, black tailored knee-length shorts, or a black tailored knee-length skirt
- White shirt
- Academy tie
- Academy jumper
- Black shoes or black leather-look trainers

#### Important Uniform Rules:

- **Outerwear:** Coats and non-school jumpers/hoodies are not allowed to be worn inside the school building. Please ensure your child brings their Academy jumper.
- **Nails & Lashes:** False nails and false eyelashes are strictly prohibited. These must be removed prior to returning to school.
- **Jewellery:** Jewellery must be kept to a maximum of one pair of stud earrings.

Being prepared is vital for success. Students must bring a school bag containing the following essential equipment every day:

- Two pens
- One pencil
- One rubber
- One ruler

Students will be issued with homework diaries. These must be carried around school at all times and placed on the desk at the start of every lesson.



We operate a strict **"gate to gate"** policy regarding mobile phones to ensure a focused learning environment. Phones must not be seen or heard from the moment a student enters the school gates until the moment they leave. Phones must be switched off and kept at the bottom of the student's bag.

There is no reason a student should need their phone during the school day. If you have an urgent message for your child, please contact the main school reception. **Any phone seen or heard during the school day will be confiscated, and parents will be required to come to the school to collect it.**

We have made some adjustments to our pastoral teams for the year ahead. Please refer to the tables below for your key contacts:

#### Key Stage 3 Team

| Role                                       | Staff Member |
|--------------------------------------------|--------------|
| KS3 Lead                                   | Mr Shaw      |
| KS3 Non-Teaching Head of Year              | Miss Hart    |
| Year 9 Non-Teaching Assistant Head of Year | Mr Denman    |
| Year 8 Non-Teaching Assistant Head of Year | Mrs Lambert  |
| Year 7 Non-Teaching Assistant Head of Year | Mrs Smoothey |

#### Key Stage 4 Team

| Role                                        | Staff Member |
|---------------------------------------------|--------------|
| KS4 Lead                                    | Mr Plaskett  |
| KS4 Non-Teaching Head of Year               | Mrs Wilby    |
| Year 11 Non-Teaching Assistant Head of Year | Mrs Bradshaw |
| Year 10 Non-Teaching Head of Year           | Mrs Rooney   |

We understand that circumstances may have changed for some families over the summer break. If there is anything we need to be aware of—including updates to contact numbers, email addresses, or home addresses, please contact the school as soon as possible so we can ensure the right support is in place for your child.

Key dates for this half term:

2nd September  
24th September  
1st October  
12th October  
23rd October

All students return to school  
Y7 meet the tutor parents evening/Y11 Core parents evening  
Y5/6 open evening  
Year 11 mini mocks  
Sponsored Walk

We are incredibly excited to welcome our students back tomorrow and look forward to a fantastic year ahead. If you have any immediate questions, please do not hesitate to contact us at the school.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'R. Skelton'. The signature is written in a cursive, flowing style.

Rachael Skelton  
Headteacher

